



Professional  
Development  
Institute

# ISO 9001 Quality Management System (QMS) Internal Auditor





# Welcome

The Professional Development Institute® (PDI) is one of the leading international institutions specialized in qualifying and developing professional competencies. It is headquartered in the United Kingdom (UK) and has a proven track record in preparing specialized professionals across vital sectors, including banking, finance, and insurance. PDI is distinguished by offering internationally recognized professional certifications that enhance individual efficiency and strengthen their capabilities in the global workplace

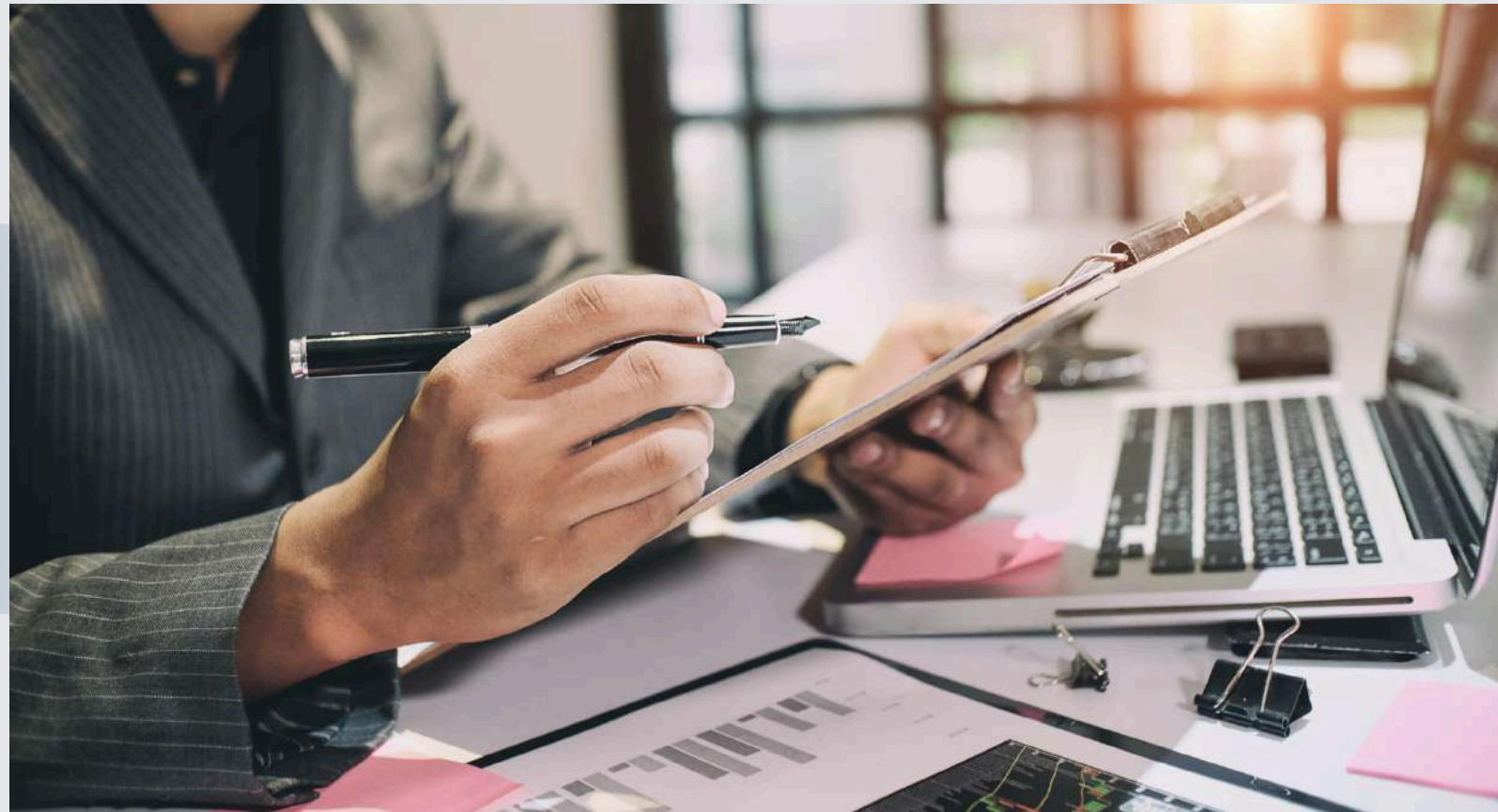
This program provides participants with essential knowledge and practical skills to conduct effective internal audits of Quality Management Systems based on ISO 9001:2015. The course combines theoretical understanding of QMS requirements with hands-on auditing techniques, enabling participants to plan, execute, and report internal audits that drive organizational improvement and ensure compliance. Participants will gain competence in audit principles, evidence gathering, nonconformity identification, and corrective action verification, supporting their organization's journey toward operational excellence and customer satisfaction.

## What you will Learn- Key Takeaways



- Understand the purpose and structure of ISO 9001:2015 Quality Management Systems.
- Explain the seven Quality Management Principles and their application in organizations.
- Apply PDCA cycle, process approach, and risk-based thinking to audit planning.
- Interpret ISO 9001:2015 requirements (Clauses 4-10) in an audit context.
- Plan and prepare internal audits including scope, objectives, and audit criteria.
- Conduct effective audit interviews and gather objective evidence.

## What you will Learn- Key Takeaways



- Identify conformity, nonconformity, and opportunities for improvement.
- Write clear, concise audit reports and nonconformity statements.
- Facilitate opening and closing meetings with auditees.
- Follow up on corrective actions and verify their effectiveness.

# Curriculum



- **Module 1:** Introduction to Quality Management Systems
- **Module 2:** ISO 9001:2015 Requirements Overview
- **Module 3:** Quality Management Principles and Process Approach
- **Module 4:** Fundamentals of Internal Auditing
- **Module 5:** Planning and Preparing Internal Audits
- **Module 6:** Conducting Internal Audits
- **Module 7:** Audit Reporting and Follow-up

## Target Audience:

- Quality professionals and coordinators.
- Process owners and department managers.
- Team leaders responsible for quality compliance.
- Personnel designated as internal auditors.
- Professionals seeking to develop audit competence.



# QMS QUALITY MANAGEMENT SYSTEM



## Further Information

### Eligibility Requirements


Applicants must:

- Hold a degree from a recognized educational organization.
- Have professional experience in the field.
- Sit for and pass the certification examination.
- Adhere to the Professional Development Institute (PDI) Code of Ethics.

### About Exam:

- The examination is offered in multiple languages to support international candidates.
- All candidates are required to sit for their exam at an accredited PDI Test Centre.
- The exam duration is (3) hours.
- Each exam consists of 100 multiple-choice questions (MCQs).

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